MAY 16, 2017

TO: JILL ORCUTT, ASSOCIATE VICE CHANCELLOR FOR ENROLLMENT MANAGEMENT AND DEAN OF UNIVERSITY EXTENSION
LYNN REIMER, DIRECTOR OF EDUCATION PROGRAMS, UNIVERSITY EXTENSION

FROM: RAMESH BALASUBRAMANIAM, CHAIR, GRADUATE COUNCIL

RE: PROPOSED CURRICULUM ADVISORY BOARD FOR APPROVAL OF EXTENSION EDUCATION PROGRAMS COURSES

At its May 2, 2017 meeting, Graduate Council approved the proposed membership of the Curriculum Advisory Board (CAB; appended) developed, in keeping with Graduate Council policy, to review and approve CRFs for X300-X499 courses with the prefixes EDUC and NSED proposed through UC Merced Extension. As per policy, the CAB will review and approve proposed courses prior to their review by Graduate Council. Subsequent changes to the membership of the CAB must be approved by Graduate Council.

Graduate Council thanks UC Merced’s Extension for working so closely with Graduate Council in developing these policies and procedures.

CC: Graduate Council
Susan Amussen, Chair, Academic Senate
Senate Office

Enc (1)
April 24, 2017

To: Ramesh Balasubramaniam, Chair, Graduate Council

From: Jill Orcutt, Associate Vice Chancellor for Enrollment Management and Dean of University Extension
Lynn Reimer, Director of Education Programs

RE: Proposed Curriculum Advisory Board for Approval of Extension Education Programs Courses

In keeping with Graduate Council’s newly approved policy for the approval of Extension courses, UC Merced Extension proposes the following membership for the Extension Education Programs Curriculum Advisory Board (CAB):

- Lynn Reimer, Director of Education Programs, University Extension
- Irene Beattie, Associate Professor of Sociology
- Mayya Tokman, Associate Professor of Applied Mathematics
- Christopher Viney, Professor, Material Science and Engineering
- Chelsea Arnold, Program Director for SMI/CalTeach
- Michelle Symes, Director for District Support Services for Merced County Office of Education

These individuals have been selected for their experience and commitment to improving K-12 education and teacher preparation in the Central Valley. The UC Merced faculty represent each of the three schools, are experienced with both graduate and undergraduate curriculum development and share an interest in and commitment to K-12 education. Dr. Arnold is the Director of the CalTeach program for UC Merced undergraduate students and has direct experience with curriculum development for teacher preparation programs/courses. Michelle Symes leads professional development for the Merced County Office of Education and is an experienced administrator and educator of credentialed teachers as well as K-12 students. Lynn Reimer is the Director of Education Programs for UC Merced Extension, an experienced K-12 teacher and is graduating in June with her Ph.D. in Education from UC Irvine, specializing in Learning, Cognition and Development. CV/resumes are attached.

The CAB for Education Programs will review and approve CRFs for education (EDUC, NSED) X300-X499 courses proposed through UC Merced Extension, in the absence of a department, graduate group or school of education. Once approved by the CAB, CRF will be transmitted to Graduate Council for final approval.

Thank for reviewing, and as appropriate approving, the proposed membership of this Curriculum Advisory Board.

Please don’t hesitate to contact us with any questions.